

# Application Form

To erect temporary signage in parks & reserves

**APPROVAL NO.** \_\_\_\_\_ **Date Application received** \_\_\_\_\_

Name of Organisation: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

B/H

Mobile

A/H

Date of Event : \_\_\_\_\_

Email

What size: \_\_\_\_\_

Sponsor: \_\_\_\_\_

What is the Wording of Sign : \_\_\_\_\_

**PLEASE NOTE :-** Each Location is allowed one (1) sign during any 14 day period.  
Each organisation permitted a maximum of two (2) signs erected at one time within municipality.

Sign Location	Suburb	Sign Site	Melway Ref	Notes on Site	Start Date	Finish Date
Alphington Park Oval	Alphington	(Parkview Rd )	31 B12			
Bain Reserve	Richmond	(Mary St Frontage)	44 F 12			
Barkley Gardens	Burnley	(Coppin St Frontage)	44 F 12			
Bastow Soccer Pitch	Richmond	(Kevin Bartlet Res. - F.R. Smith Drive Frontage)	45 A 12			
Citizens Park Site 1	Richmond	(Cnr Highett & Church Streets - Church St Frontage)	44 F 9			
Citizens Park Site 2	Richmond	(Cnr Highett & Church Streets - Highett St Frontage)	44 F 9			
Citizens Park Site 3	Richmond	(Cnr Gleadell & Highett Sts Frontage)	44 F 9			
Darling Gardens Site 1	Clifton Hill	(Cnr Nth Terrace & Hoddle St)	44 E 1			
Darling Gardens Site 2	Clifton Hill	(Cnr Sth Terrace & Hoddle St)	44 E 2			
Edinburgh Gardens Site 1	Nth Fitzroy	(Peterson Oval - Brunswick St Frontage)	44 A 1			
Edinburgh Gardens Site 2	Nth Fitzroy	(Alfred Crescent -Nth end frontage)	44 B 1			

Sign Location	Suburb	Sign Site	Melway Ref	Notes on Site	Start Date	Finish Date
Edinburgh Gardens Site 3	Nth Fitzroy	(Alfred Crescent -Oval frontage)	44 B 1			
Edinburgh Gardens Site 4	Nth Fitzroy	(Frontage Brunswick St - Rotunda Site)	44 B 1			
Fairfield Park Site 1	Fairfield	(Yarra Bend Road Frontage)	30 H 12			
Fairfield Park Site 2	Fairfield	(Heidelberg Road Frontage)	30 J 12			
Hardy Gallagher Reserve	Nth Carlton		29 H 11			
Loughnan Oval	Richmond	(Kevin Bartlett Res - F.R. Smith Drive Frontage)	45 A 12			
Newry Street Median	Nth Carlton	(Eastern Cnr Rathdowne St)	43 K 1			
Nicholson Street	Nth Carlton	(Near Park St, East Side Nicholson St)	30 A 12			
Ottery Reserve	Nth Fitzroy	(St Georges Road Frontage)	30 C 10			
Park & Lygon St	Nth Carlton	(Nth West frontage)	29 J 11			
Queens & Alexandra Pde	Nth Fitzroy	(Alexandra Pde Frontage)	44 A 2			
Yambla St Soccer Pitch	Clifton Hill	(Yambla St Frontage)	44 F 2 & 2D F 4			

We/I undertake to fix the signs appropriately and safely and the dimensions do not exceed 5 sq. mtrs and to pay the cost if any damage is caused to Council property by the temporary signage.

**Please Note:** Should your sign not be dismantled by the indicated date Council will remove and confiscate your sign.

**Public Liability Insurance**

The applicant shall have liability insurance of \$10,000,000 and will provide Council with a copy of insurance certificate of currency upon application.

Name: (Please Print)

Date:

Signature:

Position in organisation:

**CHECK LIST:-**

- Maximum of Two Signs per organisation.
- Maximum of 14 days per sign per location.
- Copy of Sign Content.
- Signed Application Form.
- Bond of \$100.
- Copy of Public Liability Insurance currency, for \$10,000,000